

BANDERA RIVER RANCH WATER SUPPLY CORPORATION

BOARD MEETING

October 10, 2019 2:00 PM

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Harry Maxwell Rod Goff

OTHERS IN ATTENDANCE:

Joan Hutchinson Susie Crews Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, October 10, 2019.

MINUTES: Directors read the Minutes of the Meeting of September 12, 2019.

MOTION: Ernie DeWinne made a motion to accept the Minutes of the meeting of September 12, 2019, as presented. Harry Maxwell seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of September, 2019 to the Board, noting that the WSC continues to be in good financial condition. The Board and guests reviewed.

MOTION: Rod Goff made a motion to accept the Treasurer's report, seconded by Harry Maxwell. The Board voted to accept the report unanimously, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that he repaired two (2) service leaks this month, met with Tom Gill for a meter changeout that was under warranty, mowed all the well sites, and cleaned up the condo fence line. Joe reported that the electric has been installed for the collector and the collector has been installed; just waiting on the FCC to approve our air waves for it to be turned on. Joe advised that he is still waiting on a helper and has put a new ad in the Bandera Bulletin. Joe reported that he put away the new seventeen (17) customer meters in stock and the new meter for well #3 has been installed and can be read the same way as the customer meters. Ernie DeWinne advised that he would like to get a quote to see how much it would be to install the new meters at all wells. Joe went over the pumping report and was asked to take some houses off of well #5 to takes some pressure off that well.

Class C Licensed Operator: Charlene Greenhill was not at the meeting to give a report. Joe advised that he met with Charlene about the samples that we are doing every six (6) months and Joe is waiting on the bottles to pull the samples. Ernie DeWinne advised that he made some calls to TCEQ regarding the groundwater source protection and hasn't received a call back yet, he will report back when he hears more.

Office Operations: Karen Antill reported that she has had several calls with Tom to get the new meters on the new software. Karen advised that she researched and found the old documents for the tariff and water rate letter and gave them to Rod to edit, also completed the monthly reports, quarterly reports, billing, EOM reports and processing, updated website, payroll, invoices, journal entries along with other monthly duties. Karen reported that disconnect notices will be going out October 24th with the disconnection date of November 4th.

ITEMS FOR DISCUSSION & BOARD ACTION:

OLD BUSINESS:

- A. Condo pressure tank & new fence project update – Joe reported that he is meeting with Reed today on the condo pressure tank project to see what Reed needs to complete the probes, airline and air compressor. Joe reported that J & M has finished the fence at the condo well property.
- B. Update on condo storage tank project, old tank – Joe reported that he is meeting with Reed today to see when he can move the old storage tank to Memorial Park.
- C. Status of new customer meter project – Ernie DeWinne advised that we are waiting on the FCC clearance for our airwaves to be able to turn on the AMI so it will transmit the meter readings to the office daily. Ernie advised that the next phase project will be to look at purchasing new meters for the mains so we can track the main line losses. Ernie advised that when everything is complete DeAnn Dowdy with USDA will come out and do a site inspection.

- D. Update on disposition of temporary 2,500-gallon water tanks – Joe reported that the second one is still available for sale.
- E. Report on electrical controls at Condo plant - Joe reported that he is meeting with Reed today to see what Reed needs to complete this project.
- F. Rain water collection systems/programs – Rod Goff advised that he sent letters to Representative Murr and Senator Buckingham regarding rainwater catchment systems asking them to offer incentives to help promote rainwater collection. Rod advised that he received an email from a staff member of Senator Buckingham wanting to set up a meeting with him.
- G. Discuss the supply of water to customers private pools and related fees and rates – Joe Ortega reported that the ACC has a new Chairman and has still not met on this topic.
- H. Discuss and review water use restrictions and stages – Ernie DeWinne advised that since we are in a holding pattern and the water levels haven't increased, he suggests that we stay in stage III watering restrictions for the next sixty (60) days.

NEW BUSINESS:

- A. Discuss Tariff changes and approve for submission to PUC - The Board discussed and will be changing Section 1.0 Rate Schedule to show that the Bandera Homestead Condominiums will be charged at the commercial rate instead of the residential rate. Ernie DeWinne advised that he will notify the PUC and send a copy of the updated tariff change to the USDA when he sends the approved budget.
- B. EPA requirements – Ernie DeWinne advised that Charlene will go over this in more detail at the next Board meeting.
- C. Discuss timing/schedule of monthly meter readings and mailing of bills - Ernie DeWinne advised that we will start reading the meters on the very last day of the month when we get the FCC clearance and are able to receive the meter readings in the office. The Board discussed and will change the late fee date to the 21st of the month instead of the 19th to allow for the sixteen (16) day we have to give the customers to pay their bill.
- D. RV Park letter – Ernie DeWinne advised that we received a letter from Elm Acres RV Park Community located across Highway 16 across from Bandera River Ranch requesting access to our water supply. The Board discussed that we do not have the capacity or storage to supply water to the RV Park and will discuss more options before we write them a letter of refusal to supply them water.
- E. Water Monitoring Program – Ernie DeWinne advised that he would like the BRRWSC to participate in the Bandera Underground water monitoring program. Ernie reported that they monitor wells in the area and track water levels in the county and also check the water quality in our River Park.

ADJOURNMENT: With no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Rod Goff, the BOD voted unanimously to adjourn at 2:45 PM.

The next BOD meeting will be held on November 14th.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____